

*In case of reply the number
and the date of this
letter should be quoted*



LABOUR DEPARTMENT
P. O. BOX MB 55
ACCRA

Our Ref. No: KN/ 790/26

Yours Ref. No

REPUBLIC OF GHANA

DATE: 30th June, 2023

Dear Sir/Madam,

LICENCE TO OPERATE PRIVATE EMPLOYMENT AGENCY
JOFS STAR LIMITED

I forward, herewith, Private Employment Agency License No PEA/464 to enable you operate as a Private Employment Agency mandated to recruit labour for employment in Ghana only.

You are required under Section 7(6) of the Labour Act, 2003 (Act 651) to forward quarterly returns of your operations to the Chief Labour Officer not later than fourteen days after the end of every quarter.

You are also required to renew your license two months to expiration under Regulation 3(4) of the Labour Regulation, 2007 (LI 1833).

Please be cautioned that this office would exact the appropriate penalty if you fail to comply with the provisions above.

Kindly acknowledge receipt.

Yours faithfully,

(DAWUDA I. BRAIMAH)
AG. CHIEF LABOUR OFFICER

THE MANAGING DIRECTOR
JOFS STAR LIMITED
ACCRA

Cc: HON. MINISTER
MINISTRY OF EMPLOYMENT
AND LABOUR RELATIONS

PEA/0001331

KN-790

Certificate No

Lab: PEA/464



REPUBLIC OF GHANA

LICENCE TO OPERATE PRIVATE EMPLOYMENT AGENCY

I hereby certify that

JOFS STAR LIMITED

having complied with Section 7(1) of the Labour Act 2003 (ACT 651) is hereby licenced to operate as a Private Employment Agency with effect from

JUNE, 2023

This Licence authorizes you to recruit workers for employment

IN GHANA ONLY

*This Licence is valid for a period of **24 MONTHS***

from the Date of Issue

*Given under my hand at Accra this **20th** Day of*

JUNE, 2023

(IGNATIUS BAFFOUR AWUAH)

HON. MINISTER

ANY ERASURE OR ALTERATION ON THIS CERTIFICATE RENDERS IT INVALID